



ACA Standard	MD 4-H Camping Program	Local 4-H Camping Program	4-H Camp Facilities	Non 4-H Camp Sites
Site and Food Service				
SF-1 Emergency Exits			X	X
SF-2 Care of Hazardous Materials		X	X	X
SF-3 Contact With Local Officials		X	X	
SF-4 Water Testing			X	X
SF-5 Utility Systems			X	X
SF-6 Electrical Evaluation			X	X
SF-7 Maintenance Program			X	X
SF-8 Facilities in Good Repair			X	X
SF-9 Playgrounds			X	X
SF-10 Clean Campsite			X	X
SF-11 Power Tools		X	X	X
SF-12 Fire Equipment Evaluation			X	X
SF-13 Smoke Detectors			X	X
SF-14 Carbon Monoxide Detectors			X	X
SF-15 Permanent Sleeping Quarters			X	X
SF-16 Bunk Guardrails			X	X
SF-17 Hand-washing Facilities			X	X
SF-18 Hot Water Controls			X	X
SF-19 Food Service Areas		X	X	X
SF-20 Refrigeration		X	X	X
SF-21 Garbage Cans			X	X
SF-22 Food-Service Supervisor		X	X	X
SF-23 Sanitized Utensils and Surfaces		X	X	X
SF-24 Food Temperatures		X	X	X
SF-25 Dishwashing		X	X	X
SF-26 Dish Drying and Storage		X	X	X



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SF-27 Food-Handling Procedures			X	
SF-28 Dishwashing Procedures			X	
Transportation				
TR-1 Medical Emergency Transportation		X	X	
TR-2 Traffic Control		X	X	
TR-3 Arrival and Departure		X		
TR-4 Nonpassenger Vehicles	X			
<i>Camps Providing Transportation (TR-5 to TR-18)</i>				
TR-5 Transportation Information for Parents		X		
TR – 6 Transportation Policies	X			
TR- 7 Accident Procedures	X			
TR-8 Bus/Van Supervisor	X			
TR-9 Safety Procedures	X			
TR-10 Transportation Orientation	X			
TR-11 Emergency Equipment	X			
TR-12 Private Vehicle Use		X		
TR-13 Leased, Rented, or Chartered Vehicles		X		
<i>Camps Providing Drivers</i>				
TR-14 Mechanical Evaluations		X		
TR-15 Safety Checks		X		
TR-16 Driver Requirements		X		
TR-17 Training for Drivers		X		
TR-18 Driver Skill Verification		X		
Health and Wellness				
HW-1 First Aid and Emergency Care Personnel		X		
HW-2 Health History		X		
HW-3 Health Care Policies/Procedures	X			
HW-4 Policy/Procedure Review	X			



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HW-5 Contact Information		X		
HW-6 Health Exam		X		
HW-7 Permission to Treat		X		
HW-8 Health Screening for Resident Camps		X		
HW-9 Health Information Review for Day Camps		X		
HW-10 Inform Staff of Special Needs		X		
HW-11 Health Care Personnel		X		
HW-12 Treatment Procedures		X		
HW-13 Staff Training		X		
HW-14 Away from Main Camp	X			
HW – 15 Special Medical Needs		X		
HW-16 Health Care Center		X	X	X
HW-17 Availability of an AED		X	X	X
HW-18 Supervision in the Health-Care Center	X			
HW-19 Parent Notification		X		
HW-20 Medication Administration		X		
HW-21 Recordkeeping		X		
HW-22 Record Maintenance		X		
HW-23 Emergency Care Personnel			X	
HW-24 Health Care Planning			X	
HW-25 Health Information			X	
Operational Management				
OM-1 Review of Foundational Practices		X	X	X
OM-2 Firearms Control		X	X	
OM-3 Risk Management Planning		X	X	
OM-4 Incident Analysis	X	X		
OM-5 Assessment of Standards Compliance		X		



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OM-6 Intruders	X			
OM-7 Emergency Procedures		X	X	
OM-8 Safety Orientation		X		
OM-9 Insurance Coverage	X	X	X	
OM-10 Personal Property Regulations	X			
OM-11 Smoking Policies		X	X	X
OM-12 Staff Emergency Training		X		
OM-13 Incident Reporting	X			
OM-14 Missing-Person Procedure		X	X	
OM-15 Emergency Communications	X	X		
OM-16 Campers in Public Areas	X			
OM-17 Camper Security	X			
OM-18 Use Agreement			X	
OM-19 User-Group Responsibilities			X	
Human Resources				
HR-1 Director Qualifications		X		
HR-2 Special Needs Staff Requirements		X		
HR-3 Hiring Policies	X			
HR-4 Staff Screening	X	X		
HR-5 Diversity		X		
HR-6 Job Descriptions/Information		X		
HR-7 Job Training		X		
HR-8 Personnel Policies		X		
HR-9 Camper Supervision Ratios		X		
HR-10 Staff Age Requirements		X		
HR-11 Pre-Camp Staff Training	X	X		
HR-12 Late Hire Training		X		



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HR-13 In-Service Training		X	X	
HR-14 Camp Staff Responsibilities for General Camp Activities		X		
HR-15 Staff/Camper Interactions		X		
HR-16 Behavior Management	X	X		
HR-17 Sensitive Issue Policy	X			
HR-18 Supervision of Staff		X		
HR-19 Supervisor Training	X	X		
HR-20 Staff Observation		X	X	
HR-21 Staff Time Off		X	X	
Program Design and Activities				
PD- 1 Overnights and Trips		X		
PD-2 Outdoor Opportunities		X		
PD – 3 Environmental Practices		X	X	
PD – 4 Program Equipment		X	X	
PD -5 User Groups – Conditions			X	
PD – 6 Camp Goals and Outcomes	X	X		
PD – 7 Camp Experience Evaluation		X		
PD-8 Program Variety		X		
PD-9 Camper Involvement in Program Planning		X		
PD-10 Social Development		X		
PD – 11 Activity Information and Permission	X	X	X	
PD-12 Environmental Activities		X		
PD-13 Emergency Information	X			
PD-14 Details and Designated Person	X			
<i>Specialized Program Activities</i>				
PD-15 Supervisor Qualifications		X	X	
PD-16 Staff Skill Verification		X	X	



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PD-17 Supervision of Activity Leaders		X	X	
PD – 18 Supervision of Specialized Activity Areas		X	X	
PD – 19 Operating Procedures		X	X	
PD – 20 Safety Orientation		X	X	
PD – 21 Competency Demonstration		X	X	
PD -22 Archery Safety		X	X	
PD – 23 Additional Firearm Safety		X	X	
PD -24 Protective Headgear		X		
PD -25 Go-Kart Safety		X		
PD- 26 ATV Safety		X		
PD – 27 Boarding and Skating Safety Apparel		X		
PD – 28 Public Provider of Specialized Activities		X		
PD -29 Camper Supervision off-site or with Public Providers		X		
Program Aquatics				
PA-1 Aquatics Supervisor Qualifications		X	X	
PA – 2 Supervision of Activity Leaders		X	X	
PA-3 Lookouts		X	X	
PA-4 Supervision Ratios		X	X	
PA-5 Safety Regulations		X	X	
PA-6 Emergency Procedures		X	X	
PA-7 First Aid Kits		X	X	
PA-8 Impaired Mobility Procedures		X	X	
PA-9 Safety Systems		X	X	
PA-10 Participant Classification		X	X	
PA -11 Swimming Pools			X	X
PA-12 Natural Bodies of Water			X	X
PA – 13 Aquatic Sites Away From Camp	X	X		
PA – 14 Swim Lifeguard Certification		X	X	



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PA – 15 Swim Lifeguard Skills		X	X	
PA – 16 Staff Swimming		X	X	
PA – 17 First Aid/CPR		X	X	
PA – 18 Scuba Diving Activities		X	X	
PA – 19 Swimming Lessons		X	X	
PA – 20 Watercraft Guard Certification		X	X	
PA – 21 Watercraft Rescue Skills		X	X	
PA – 22 Watercraft Safety for Staff		X	X	
PA – 23 First Aid/CPR		X	X	
PA – 24 PFD's		X	X	
PA – 25 Personal Watercraft		X	X	
PA – 26 Watercraft Activity Orientation		X	X	
PA – 27 Watercraft Instruction		X	X	
PA – 28 Motorized Watercraft Training		X	X	
PA – 29 Watercraft Maintenance		X	X	
PA – 30 Public Providers of Swimming		X		
PA – 31 Public Providers of Boating		X		
PA – 32 PFD's Off-Site		X		
PA – 33 Watercraft Activity Orientation with Public Facilities		X		
PA – 34 Aquatic Sites		X		
PA – 35 Camper Supervision at Public Aquatic Facilities		X		
PA – 36 Personal Watercraft at Staffed Public Aquatic Facilities		X		
Program Adventure/Challenge				
PC – 1 Adventure/Challenge Supervisor		X	X	
PC – 2 Supervisor Qualifications		X	X	
PC – 3 Staff Skill Verification		X	X	
PC – 4 Supervision of Activity Leaders		X	X	
PC – 5 Operating Procedures		X	X	



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PC – 6 Adventure/Challenge Equipment		X	X	
PC – 7 Equipment Maintenance		X	X	
PC – 8 Activity Supervision		X	X	
PC – 9 Spotters and Belayers		X	X	
PC – 10 Access Control			X	
PC – 11 Annual Inspection			X	
PC – 12 First Aider		X	X	
PC – 13 Safety Orientation		X	X	
PC – 14 Competency Demonstration		X	X	
PC – 15 Protective Headgear		X	X	
PC – 16 Public Providers of Adventure/Challenge		X		
PC – 17 Camper Supervision with Off-Site or Public Provider		X		
Program – Horseback Riding				
PH – 1 Pony Rides		X		
PH – 2 Supervisor Qualifications		X		
PH – 3 Supervision of Riding Staff		X		
PH – 4 Staff Skill Verification		X		
PH – 5 Supervision Ratios		X		
PH – 6 Riding Equipment		X		
PH – 7 Classifying Horses		X		
PH -8 Horse Suitability		X		
PH – 9 Riding Facilities		X		
PH-10 Horse Medications		X		
PH-11 Safety Regulations and Emergency Procedures		X		
PH- 12 Safety Orientation Procedures		X		
PH – 13 First Aider		X		
PH-14 Rider Classification		X		



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PC – 15 Rider Apparel		X		
PC -16 Public Providers of Horseback Riding		X		
PC-17 Camper Supervision off-site or with Public Providers		X		
Program – Trip and Travel				
PT -1 Trip Orientation		X		
PT – 2 Aquatic Supervisor Qualifications		X		
PT-3 Trip Leader Qualifications		X		
PT-4 Supervision Ratios		X		
PT -5 Trip Staff Training		X		
PT -6 Evaluations of Trip Leaders		X		
PT- 7 Trip Requirements		X		
PT – 8 Trip Procedures		X		
PT – 9 Pre-Trip Health Screening		X		
PT-10 Trip Documentation and Emergency		X		
PT -11 Trip Itinerary		X		
PT-12 Equipment Maintenance Information		X		
PT-13 Travel Camp Procedures		X		
PT-14 Camper Supervision with Public Providers		X		
PT-15 Aquatic Supervision Ratios		X		
PT-16 Aquatic Procedures		X		
PT-17 Camper Supervision at Aquatic Activities and Areas		X		
PT -18 PFD's in Watercraft Activities		X		
PT -19 Watercraft Training		X		

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