

Maryland State Fair - 4-H/FFA Department

4-H YOUTH FAIR EMPLOYEE
LETTER OF REFERENCE

APPLICANTS: Please write your name in the "Applicant's Name" space below. *Do not complete any other sections of this form except for your name.* Submit this form along with your completed application and signed Position Description to your 4-H office by July 1st.

ATTENTION 4-H OFFICE - DUE DATE: JULY 15TH

Please send this Letter of Recommendation, the completed application and signed Position Description to the Maryland State Fair 4-H Office by July 15th. This Letter of Recommendation needs to be completed by the 4-H Extension Educator, Faculty Extension Assistant or Program Assistant in the county/city 4-H Program in which the applicant is enrolled as a 4-Her.

The 4-H Member below has applied to be a Youth Fair Employee at the 2008 Maryland State Fair (MSF). To be considered for this position, the applicant must be recommended by a 4-H employee in their local county/city 4-H program. The minimum qualifications for this position are (*Refer to the Position Description for more information*):

1. Must be currently enrolled in the Maryland 4-H Program and be at least 14 years old by August 1st of the current year.
2. Must become familiar with the rules, regulations, policies and procedures listed above. Willingness to adhere to Maryland 4-H Behavioral Expectations while performing duties – must sign the "4-H Code of Conduct".
3. Must be physically capable of lifting and moving light to heavy exhibits and objects over short distances. Must be able to climb in and out of exhibit areas. Must be able to climb into/out of animal pens (*Animal World only*).
4. Must have a friendly, respectful demeanor, be enthusiastic about the fair and 4-H and be able to interact positively with youth, MCE and MSF faculty and staff, volunteers and the public. Must be appropriate dressed and maintain a clean and neat appearance at all times while on duty. Must wear the provided t-shirt and keep t-shirt clean.
5. Must provide own transportation to the fair.

Applicant's Name: _____

----- Applicant: please do not write below this line. -----

I verify that the above named applicant is enrolled as a 4-H member in the following county/city 4-H Program: _____ as of January 1, 2008 and is a member in good standing. I understand that the applicant has applied for the position of 4-H Youth Fair Employee for the 2008 Maryland State Fair. I have read the minimum qualifications listed above for this position and believe that the applicant meets or exceed those qualifications.

(Optional Section) - I believe the following adjectives describe the applicant (check as many as apply):

- | | | | | |
|--------------------------------------|--|--|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Dependable | <input type="checkbox"/> Energetic | <input type="checkbox"/> Pleasant/Polite | <input type="checkbox"/> Outgoing | <input type="checkbox"/> Confident |
| <input type="checkbox"/> Industrious | <input type="checkbox"/> Well-balanced | <input type="checkbox"/> Responsible | <input type="checkbox"/> Cooperative | <input type="checkbox"/> Punctual |
| <input type="checkbox"/> Caring | <input type="checkbox"/> Creative | <input type="checkbox"/> Flexible | <input type="checkbox"/> Cheerful | <input type="checkbox"/> Patient |

Additional comments, recommendations or suggestions regarding this applicant's capacity to meet the responsibilities described in the position description (attach additional page if necessary):

4-H Employee's Name (Print): _____ County/City: _____

Signature: _____ Title: _____ Date: _____

It is the policy of the University of Maryland, Agricultural Experiment Station and Maryland Cooperative Extension, that no person shall be subjected to discrimination on the grounds of race, color, gender, religion, national origin, sexual orientation, age, marital or parental status or disability.